**Sample Self-Study Report Template**

**Foundation Standard 1 - Enrolled Students Align Appropriately with the Mission**

1.a. The Mission is demonstrably appropriate for each student in the school.

1.b. The enrollment process aligns with the Mission and values of the school.

1.c. The school identifies and addresses current enrollment trends and challenges.

1.d. The school articulates its “value proposition” in light of enrollment, Mission and societal trends.

1.e. If applicable, the school understands and addresses boarding/homestay trends.

1.f. The school aspires and plans to strengthen its alignment with this Standard.

School’s Self-Rating \_\_\_\_\_

SM1: Standard Met: evidences clear understanding, effective implementation and thorough planning for further improvement.

SM2: Standard Met: evidences understanding, evolving implementation and planning for improvement.

SU1: Standard Unmet: evidences inadequate understanding, implementation and planning for remediation that may foreseeably compromise student experience.

SU2: Standard Unmet: lacks understanding, implementation and planning for remediation, thereby compromising student experience.

Explanation of Rating

Self-Study Committee

Background Materials

Summary of Reflections on the Standard and Indicators - This summary should include an analysis of current status.

Significant Challenges

Significant Strengths

Describe the school’s aspirations and specific action steps to strengthen this Standard

Materials provided:

1. Current Marketing/Enrollment Plan
2. Current printed admissions materials and/or link to online site
3. Student/parent contract(s)
4. Statement of Financial Aid policies and procedures
5. Non-discrimination Policy (may be included in other materials) NEASC requires all students to be treated fairly and equitably. The missions of independent schools may be gender-specific..
6. Parent and Student Handbooks

Textbox and place to Upload documents – Materials Requested and Reviewed