

VSC POLICY 101: GENERAL EDUCATION PROGRAM REVIEW
2010 Report Guidelines

VSC presidents must submit a report to the Chancellor on their general education programs no later than June 1, 2010. Reports must follow the guidelines below. Reports should be no longer than 15 pages, excluding any appendices. Include a cover sheet that indicates the college and the primary writer(s) of the report.

1. General Education Program Overview

- a) Describe the general education program, including all required courses and the first year experience. Describe the unique or distinctive elements of the program.
- b) Explain the rationale and/or philosophy behind program design; include the overall goals of the general education program.
- c) Describe the process for regular curricular review of the general education program.
- d) Describe any significant changes made to the program in the last five years; provide a rationale for the changes.

2. Teaching and Delivery Strategies

- a) Describe the roles of full-time and part-time faculty in delivering the general education program.
- b) Describe 2-3 examples of “best practice” found in the general education program.
- c) Describe any concerns about the program.
- d) Describe the professional development offered to new and continuing faculty to support the goals of the general education program.

3. General Education Program Assessment

- a) List the student learning outcomes of the general education program.
- b) Describe how the desired outcomes are assessed in the general education program.
- c) Describe student perceptions of the general education program, including how these perceptions were measured.
- d) Describe how the general education program integrates VSC graduation standards into curriculum, instruction and assessment. Discuss any concerns about the results of graduation standards assessment.

4. Progress on Policy 101 Program Improvement Recommendations from 2005
The 2005 Policy 101 review of general education programs resulted in the following recommended areas of improvement for X's program:

For *each* recommendation, describe progress to date; if insignificant or no progress has been made, provide an explanation.

5. Program Strengths and Weaknesses

- a) List the primary strengths of the program.
- b) List specific areas for program improvement.
- c) Provide a three-year program improvement plan. List specific and prioritized action steps, who is responsible, and a recommended timeline.

action step

who is responsible

deadline

Revised 11/10/09